

DD/M&S 74-1401

CLASSIFICATION AUTHORITY STATISTICS

DD/M&S Registry
File Security 2

Central Intelligence Agency
(Department or Agency)

Number of Persons Authorized to Classify:

TOP SECRET (SECRET & CONFIDENTIAL)	SECRET (& CONFIDENTIAL)	CONFIDENTIAL	TOTAL
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Chairman, Departmental Review Committee

Period Ending:

/s/ Harold L. Brownman

31 March 1974

HAROLD L. BROWNMEN
Chairman, Information Review Committee

**NATIONAL SECURITY INFORMATION OR MATERIAL
CLASSIFICATION ABUSES**

DEPARTMENT (or Agency)

Central Intelligence Agency

Definition - A classification abuse is an unnecessary classification, or an over or underclassification of a document; failure to assign the proper downgrading and declassification schedule; or improper application of classification markings.

It specifically applies to placing a document in an exempt declassification category except as provided by Executive Order 11652 and the NSC directive governing the classifica-

tion downgrading, declassification and safeguarding of National Security information. A classification abuse also includes any classification action by an individual not authorized in writing to exercise appropriate classification or exemption authority, or the improper delegation of such. Classification abuses becoming known during the reporting period as the result of an appropriate departmental inspection program shall be reported.

Instructions - Report each classification abuse according to the following minimum requirements:

1. Describe the classification abuse.
2. State corrective measures taken to prevent recurrence.

3. Attach additional sheets or exhibits as necessary.
4. Submit report on this form no later than twenty-one calendar days after the end of each quarter.

DESCRIPTION OF INCIDENT

1. Memo objecting to declassification of a mandatory review document was overclassified. Offender received an oral reprimand.
2. Memo requesting delegation of classification authority was unnecessarily classified and exempted from the GDS. Offender received an oral reprimand.
3. Memo agreeing to declassification of documents was itself unnecessarily classified and exempted from the GDS. Offender received an oral reprimand.
4. Transmittal memo and attached personnel form were unnecessarily classified and exempted from the GDS. Offender received an oral reprimand.
5. Transmittal memo re overclassified cables was unnecessarily classified and exempted from the GDS. Offender received an oral reprimand.
6. Memo requesting delegation of classifying authority was unnecessarily classified and exempted from the GDS. Offender received an oral reprimand.
7. Memo requesting delegation of classifying authority was unnecessarily classified and exempted from the GDS. Offender received an oral reprimand.
8. Memo requesting delegation of classifying authority was overclassified and exempted from the GDS. Offender received an oral reprimand.
9. Transmittal memo on classified USIB document did not indicate the memo would revert to unclassified status when separated from the document. Offender received an oral reprimand.
10. Transmittal memo on a personnel file should have indicated no classification when separated from the file and no exemption from the GDS. Offender received an oral reprimand.

CHAIRMAN, DEPARTMENTAL REVIEW COMMITTEE (Name, Title, Signature)

HAROLD L. BROWMAN, Chairman

/s/ Harold L. Browman

PERIOD ENDING (Day, Month, Year)

31 MAR 1974

UNAUTHORIZED DISCLOSURES

Central Intelligence Agency

Definition - An unauthorized disclosure is defined as a communication or physical transfer of classified information or material to an unauthorized person. Reportable unauthorized disclosure cases are those which involve the release and disclosure of classified information, either deliberate or inadvertent, as contrasted to physical security violations such as, for example, an unattended open safe, or the confirmed loss of control of a classified document. It includes, but is not limited to, unauthorized disclosure of classified information in a newspaper, journal or other publication or any other communications media where such information is traceable to a Department because of a direct quotation, or other uniquely identifiable fact. The principal criteria for determining whether an unauthorized disclosure is reportable to the ICRC include both: (1) the release and disclosure are of sufficient importance to warrant formal investigation; and (2) the formal investigation confirms that an important disclosure did occur.

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Instructions - Provide the following details concerning each incident:

1. Date the incident occurred, if known.
2. Subject and security classification of the compromised information and whether the information can be declassified.
3. Identify the document and the person or persons furnishing or disclosing the material, information or document (defined as any recorded information in any medium), if known.
4. Identify the publication (public press, technical journals, report, etc.) speech or briefing containing the unauthorized disclosure or the unauthorized recipient of the classified information.
5. Include the Department's (or Agency) evaluation of the impact of the unauthorized disclosure on national security.
6. Indicate whether the unauthorized disclosure has been referred to the Department of Justice for prosecution, providing the names of probable defendants and the probable jurisdiction. In lieu of recommended legal action, indicate other action taken or pending.
7. Where appropriate, state action planned or taken to prevent similar disclosures or recurrences.
8. Attach additional sheets or exhibits as necessary.
9. Submit report on this form no later than twenty-one calendar days after the end of each quarter.

DESCRIPTION OF INCIDENT

None

CHAIRMAN, DEPARTMENTAL REVIEW COMMITTEE (Name, Title, Signature)

Harold L. Brown /s/ Harold L. Brown

PERIOD ENDING (Day, Month, Year)

31 March 1974